



SADPA CLUB STARTER PACK

South African Defensive Pistol Association

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WELCOME TO SADPA

The South African Defensive Pistol Association (SADPA)
is the umbrella association for the sport of [IDPA](#) in South Africa



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1 PURPOSE

The purpose of this kit is to provide the necessary information to open a new IDPA club and to affiliate your club to SADPA. The members of the SADPA Executive committee (EXCO) will assist you where they can

- Examples of Club constitution's
- Running your first New Shooters Orientation (NSO)
- Helping you with Courses of Fire (CoF's)
- Training of Safety Officers (SO's)
- Helping you run your first shoot (usually the NSO is the first club shoot)
- Initial range equipment information
- Information on where to buy targets and patches.



2 Introduction

What is IDPA?

IDPA as a sport is quite simply a firearms sport that utilizes standard, practical equipment including full charge service ammunition to solve simulated “real world” self-defence scenarios. Shooters competing in IDPA events are required to use practical handguns and holsters that are truly suitable for self-defence use. No “competition only” equipment is permitted in IDPA matches since the main goal is to test the skill and ability of an individual, not his equipment or gamesmanship.

Why do we need another shooting sport?

Prior to the formation of IDPA, there was no place to compete and hone one’s skill with equipment designed for and suitable for self-defence. Other shooting sports are just that, sports that have no relevance to self-defence. IDPA offers an exciting forum for practical shooters in which truly practical equipment, techniques and courses of fire are mandated. Prior to IDPA, there was no place at all to compete with common service pistols such as the Beretta, GLOCK or CZ75/85. Nor was there a shooting sport where your concealed carry holster could also be your match holster without handicap. When you come to an IDPA match, not only can you use your duty/CCW equipment, you can be completely competitive with it! Other shooting sports have become equipment “races”; IDPA will not.

If you’re interested in using truly practical pistols to solve challenging and exciting defensive shooting problems, then IDPA is the sport for you.

What are the goals of IDPA?

1. Promote safe and proficient use of guns and equipment suitable for self-defence use.
2. Provide a level playing field for all competitors to test the skill and ability of the individual, not their equipment or gamesmanship.
3. Provide separate divisions for equipment and classifications for shooters, such that guns with similar characteristics are grouped together and people with similar skills compete only against each other.
4. Provide shooters with practical and realistic courses of fire that simulate a potentially life-threatening encounter or that tests skills that would be required to survive a life-threatening encounter.
5. Offer a practical shooting sport that is responsive to the shooters and sponsors, with unprecedented stability of equipment rules.
6. Offer a practical shooting sport that allows the competitors to concentrate on the development of their shooting skills and fellowship with other like-minded shooters.



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What types of people compete in IDPA matches?

IDPA membership and matches are open to all people who can legally own a handgun, regardless of occupation, race, sex or religion. IDPA shooters come from all walks of life and include many women, too.

What types of matches does IDPA hold?

Courses fall into three categories:
Self-defence scenarios, Standard exercises and speed shoots.

The **Self-Defence Scenarios** (SDS) are simulations of actual or possible “real world” confrontations. These scenarios typically require shots from 2 - 25 meters and often require the shooter to change firing points and shoot from awkward positions.

Standard exercises (SE) do not attempt to simulate a potential threat situation but are designed to test specific shooting and gun handling skills.

IDPA matches offer diversity and truly test both accuracy and speed. Physical condition has very little to do with your performance in an IDPA match.

What type of equipment do I need to compete in IDPA matches?

IDPA matches typically require the use of a service type pistol or revolver in 9mmP/.38 special or larger calibre.

Some examples of a common service pistol or revolver:

Beretta 92F, Z88, Star Model 30, Star BM/BKM, Browning Hi-Power, all GLOCK pistols, Sig 226, Colt 1911A1, CZ75/85, CZ100, S&W M&P, H&K USP, HS2000 etc
S&W 686, Taurus 66 or Ruger GP-100 etc

If your handgun is suitable for self-defence use, it will probably be competitive for IDPA matches.

Practical concealed carry type holsters are stipulated for IDPA use.

The weapon is carried in a common pancake style holster PLUS 3 magazines/speed loaders is all that is needed to be competitive in IDPA matches.



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Does IDPA offer a place for both pistols and revolvers?

Yes, as a matter of fact, IDPA competition is divided into five divisions so all popular service type pistols and revolvers will have a place to compete competitively.

They are:

Stock Service Pistol (SSP) for DA, DAO, Safe Action users;

Enhanced Service Pistol (ESP) for SA users;

Custom Defensive Pistol (CDP) for custom .45 ACP pistol users;

Enhanced Service Revolver (ESR) for full moon clip revolver users; and

Stock Service Revolver (SSR) for revolvers that don't use full moon clips.

What are the advantages of IDPA membership?

1. You will be a member of an international organization devoted to promoting defensive firearms shooting as a sport and preserving your right to own and use self-defence handguns, rifles and shotguns.
2. You will receive an official IDPA rule book.
3. You will be eligible to compete in shooting events at the local, national and international levels.
4. You will receive a SADPA membership card certifying you as a member in good standing.
5. On successful application, you will be supplied with an official SADPA firearm endorsement form, issued by the SADPA Executive Committee if the specific firearm conforms to the relevant IDPA division in order to enhance your firearm application documentation pack.

3 Club Start-up Process

The following is the general process to start a club.

- The new club must designate a person to be the central point of contact between the club and SADPA. This could be the chairperson of the club committee or any person designated by the committee.
- The club must have access to and host shoots at a SABS Certified Shooting Range – Certificate number and expiration date is required for affiliation.
- The club must be prepared to host a minimum of 6 club shoots, open to all members of SADPA
- The club must have a constitution
– Sample provided in section 7.
- If required arrange with SADPA to host a demo shoot at your range.
- The Club and individual members should affiliate to SADPA
– Forms provided in section 8.
- Arrange with SADPA for the presentation of
 - a New Shooter Orientation program (NSO is explained in section 4) and
 - a Safety Officers training session either at your own range or at an existing SADPA affiliated club.
 - The NSO could be integrated with a demo shoot.
- SADPA can also provide scoring software and training in the use of provided scoring software.
- Acquire range props / equipment, targets, timers, etc.



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4 How to run a Match

RULES AND SAFETY

Even if you have never had any experience in competitive combat shooting or shot at any organized shooting events, you can enjoy starting your own local IDPA affiliated club.

The most important thing is that all the people involved in running the match fully understand IDPA rules, safety and scoring procedures.

To better understand the rules, contact a safety officer instructor about a class in your area.

START UP SHOOT

SADPA is more than willing to arrange for a number of shooters and SO's to travel to your range with range props, timers and loads of advice to help you get started!

RANGE

You will need to locate a place to shoot.

Are there local ranges available; private gun clubs, public ranges, police or military ranges? When using private or police ranges, always be courteous and professional. Leave the range in perfect condition when you are through.

Ensure that your scheduled dates for use of the range do not conflict with the host club or agencies. Consider problems associated with a borrowed range; restrictions, scheduling conflicts, transporting materials and props, and storage facilities.

Environmental impact of your range use; objection to noise, bullet impact area, shooting curfew and their effects on the community must be addressed.

Select safe range facilities. Look at backstops, berms, safe target distances and angles of fire. Ricochets from rocks, concrete, angle iron, and range surfaces must be considered. Ensure that safety precautions have been made and the telephone numbers of local emergency response units are known and recorded.



FIRST AID KITS

Make sure first aid kits are available and directions to the range are also recorded. Ideally, telephone communication should be at the range (cellular phone for remote areas). Rest room facilities and related supplies need to be provided.

5 FIRST SHOOT

It would be a good idea to get your group of shooting friends together on a weekend or two for informal match sessions prior to actually hosting a match.

This allows you and your core group of shooting friends to see how and what it takes to run a match - actually have competition between yourselves.

Keep score and note how each shooter handles the stages.

Make sure that each shooter understands the directions of how each string of fire is to be shot.

For example, if the shooter is required to perform a reload, make sure that the shooter understands the number of shots required to be fired, how many targets to be engaged and in what order. Do not assume that new shooters will know what to do simply by watching someone shoot before them. Always ask if there are any questions and explain the rules.

6 New Shooter Orientation (NSO)

Again this is where SADPA will assist in offering a New Shooter orientation course to explain the basic principles of IDPA to new members.

When you have your informal fun matches between your shooting friends, note how long it takes to run each shooter through the stage and score it.

If this process takes a long time, it can be a disaster on match day when you have a large number of contestants to run through your course in an afternoon.

Always remember that the best thing for any match director to have as a golden rule is "keep the match and stages simple". Ease of administration is the goal.



7 COURSES OF FIRE

If your course of fire that complies with the IDPA rulebook sounds great when you design it at home, try it on the range to make sure that it is simple and easy to administer. Complexity is bad in any course or stage of fire. When you try a stage of fire or match event on your shooting friends and they screw it up, that is a real clue that the average shooter that shows up to your monthly match is going to be in trouble.

Before you have your first match, and after your informal range sessions with your shooting friends, you should have a meeting to discuss what your club plans to do for your first few matches.

Cover what the range facility will allow you to do, what range materials you will need (such as targets and props), and most important, figure out who is doing each task. Putting all the work on one person is a mistake.

Better to spread the responsibility among a few people than to burn one person out.

8 MATCH ADMIN

Assign someone to handle the match sign-up and registration. When shooters show up at the range, have an area clearly marked with signs that show new shooters where to go for registration.

At the registration area, you can have a table with a clerk to take the match fee, require each shooter to sign a range/club liability waiver, fill out score sheets and get any instructions as to where to start.

SHOOTING COSTS

SADPA will issue a recommended minimum Sanctioned Match Fee to all clubs and it is expected that clubs maintain this fee in order for all competitors to know in advance what the fee will be.



9 RANGE AND SHOOTING RULES

A posted list of range rules can be displayed that tells new shooters what safety rules to follow and course of fire descriptions can also be posted.

As a rule, the match sign up area should be in a location that allows for talking and will not have conversations drowned out by the sound of close by gunfire.

You should have score sheets for each match or stage. Sample score sheets can be supplied by SADPA. This will make scoring simple and result in fewer scoring mistakes.

SCORING

Have the shooter put his name, division and class on each score sheet and at the end of each stage retain the score sheet. Turn in the score sheets to a person that has the task of scoring to make sure that all scores are compiled the same way.

Keep your scoring system simple; make sure that the contestants understand how their score was calculated. There is software available from SADPA.

RANGE PROCEDURES

Each shooter should be asked to help paste targets or reset the range for following shooters. This will reduce the workload for safety officers. People who understand they must stay behind the firing line for safety should do brass pick-up.

After the match, double-check the score sheets to make sure final scores are correct. Total the scores and remember; when using IDPA Vickers Count, low score wins. This will allow the person doing the scoring to mark the results with who wins in each class and division.



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10 GUN HANDLING AREAS

Ranges used for IDPA matches should have a gun handling area where shooters can handle their weapon safely.

Most ranges require a cold range where handguns will not be loaded until on the firing line and under the supervision of a SO. If your club allows a “hot” range where weapons are loaded at all times, then a gun handling area may not be necessary. SADPA recommends that if the club does run a cold range, then SO's should be carrying loaded weapons at all times.

Always have a safety officer oversee the handling of a handgun that leaves the firing line loaded that cannot be cleared because of damage or broken parts.

It is a good idea when forming a new club to pick an able director who will be responsible for getting the matches ready and run properly. Ideally, this will be someone with match experience and a good understanding of how shooting matches should be run.

11 CLUB SECRETARY

Someone should also be chosen club secretary. Match results can be combined into a newsletter and mailed to the contestants by the secretary. Often a person with access to a job or business that makes this type of work easy will be the natural choice for club secretary.

Keep a record of who shoots; develop a sign up sheet to include addresses so you will have a mailing list for sending match results via a newsletter (successful clubs typically send their newsletters out within a week of the previous match), more importantly this info is required for the record keeping process to provide for Dedicated Sportsman Status as prescribed by the SAPS Central Firearms Register.

You could have the shooter fill out mailing labels at the time of registration so that all you have to do is place the labels on the newsletter/match results when you send them.



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12 HOW TO ADVERTISE

When starting a new club, you can place posters and newsletters in local gun shops or at gun shows and give to local law enforcement agencies. Some of the clubs are taking colour IDPA brochures, running them through a printer, and imprinting their local club contact information, which makes for a very professional piece of literature.

Once a number of matches have been held, the revenue from match fees can pay for targets, range supplies, and any other expenses that the club may have. The club could also sell or provide soft drinks, snacks and food to help fund the club.

13 RANGE PROPS

Range props like barricades and target racks can be made from scrap or used lumber. 44 gallon (205Lt) drums make good props. The more range props the club has, the more scenarios the club can create. Any steel targets that the club has should be secured after the match because these tend to be damaged by people shooting at them with rifles and shotgun slugs.

Steel reaction targets are great to use, but if not in good condition, they can be very hazardous. Range props and match equipment should be affordable, portable, secured and protected from vandals.

Range props should also be easy to maintain. Use your imagination ... the following are a great start:

- scrapped cars,
- 44 gallon drums,
- old containers,
- doors,
- tables and chairs,
- Old posters.

Use proper targets for competition and classification events. IDPA silhouettes and steel "Pepper Poppers"/steel plates should be uniform with other clubs' IDPA format events.



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Phase of Match	Item to check	Equipment	Responsible	Tgt. Date	Notes
	2. Prep stage boxes 3. Prep back-up equipment 4. Ablution	x. Umbrellas i. Stage briefing ii. Staple gun & staples iii. Timer iv. Clipboard v. Patches vi. Spare targets / Brandering			Arrange with venue re. use of ablutions
	<u>Admin/Stats:</u> 1. Prep score sheets 2. Prep relevant documents 3. Configure PC for scoring 4. Scoring confirmation system 5. Prepare signage 6. Purchase Medals/Awards 7. <u>Notice Board:</u> <ul style="list-style-type: none"> ▪ Year Program ▪ Range layout (map) ▪ Safety Areas (marked on map) ▪ Membership procedures 	Indemnity; Membership, Entry forms, etc See Execution In tray; Stage boxes; Verify As required Relevant to match			
	<u>Canteen/Kiosk:</u> 1. Budget for & purchase stock 2. Prepare float 3. Financial control				
EXECUTION	Entrance Control Parking Officials fire Courses of Fire <u>Reception:</u> 1. Registration 2. Check equip for division 3. CSO briefing to SO's <u>SO's actions on range:</u> 1. Greet & read briefing 2. Apply rules consequently 3. Assistant SO = scorer	i. PC & printer ii. Multi-plug iii. Extension cord iv. Paper v. Removable discs vi. Prestik			



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Phase of Match	Item to check	Equipment	Responsible	Tgt. Date	Notes
	<u>Canteen/Kiosk:</u> 1. Braai facilities 2. Menu				Variety of menu?
Award Ceremony	1. Confirm scores 2. Prepare awards 3. Admin prep award allocation 4. Read al results - bottom to top 5. Awards - 3 rd , 2 nd , 1 st 6. Display Results 7. Photographer				
Post Match	1. Move equipment into store 2. Pack-up all moveable items 3. Consolidate funds 4. Post results - a.s.a.p. 5. Inputs to media 6. Debrief 7. Update of checklist				



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15 MATCH/STAGE PLANNING MATRIX

Here is an example of a match/stage planner. Any number of columns could be added depending on the requirement.

This is a useful vital tool for big matches where **control over materials** and the **best utilization of resources** are the aim.

Stage Nr.	PaperTgts	Non-Threat Tgts	Tgt Stands	Branding	Pepper Poppers	8" Plates	Barricade	Table	Chair	Props/ Materials
1	3	1	4	8	-	-	1	1	-	Newspaper
2	4	1	5	10	1	-	-		1	
3	5	2	7	14	-	2	1	1	1	Vision screen
4	3	-	3	6	-	-	-	-	-	
5	2	-	2	4	-	-	-	-	-	
Total	17	4	21	42	1	2	1	1	2	

Based on the above a complete equipment requirement should be assessed before any range construction commences.



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16 New Shooter Orientation

IDPA HQ strongly recommends that clubs appoint an experienced shooter to administer a basic safety program for new competitors who have not competed in any action shooting, practical shooting, or other shooting discipline that requires drawing a firearm from a holster and movement.

The **TYPICAL CLASS** should include at least the following areas:

- General Safety
- Loading and unloading the weapon.
- Drawing from holster and re-holstering.
- Gripping the firearm with strong hand, weak hand, and freestyle.
- Sight alignment.
- Trigger control.
- Reloading (slide lock, tactical reload and reload w/retention).
- Moving with a drawn weapon.
- Shooting stances, including prone shooting and barricade shooting.
- Clearing malfunctions.
- How matches are scored.
- Range commands and procedures.

A full and detailed NSO course is included in your Starter Pack as **ANNEXURE B**.



17 Prop. / Equipment Recommendations

Below is a sample list that we find convenient:

1. Target stands.
2. Range props such as barricades, vision barriers, 44 gallon drums, etc.
3. Timers and spare batteries.
4. Clipboards.
5. Ink pens.
6. Targets, target tape or patches.
Steel targets if required.
7. Staple gun and spare staples.
8. Spray paint, typically the matt variety covers the best.
9. Duct tape (used for every emergency).
10. Score sheets.
11. Calculator.
12. Return labels for shooters to fill out for match results/newsletter.
13. Petty cash to make change.
14. Chronograph (if available).
15. Tape measure (50m.).
16. Spare safety glasses and ear plugs.
17. Flashlight & spare batteries (for low light matches).
18. Rain gear.
19. Clear plastic bags to cover targets in the event of rain.
20. IDPA rule book for contestants review.

Many clubs find that keeping all the small stuff together in a large waterproof plastic storage box works well.

Match day all you have to do is take the Match Gear box to the range.



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18 Individual and Club Membership Criteria

In terms of the Affiliation Agreement between SADPA and IDPA, “South African Defensive Pistol Association shall in all respects and for all intents and purposes be the International Defensive Pistol Association for Africa” and by implication SADPA shall be subject to IDPA rules.

IDPA Rules stipulate:

“IDPA INDIVIDUAL MEMBERSHIP POLICY (effective 3-3-97)

1. New shooters may shoot one match as a non-IDPA member.
2. You may ONLY allow IDPA members to shoot the ‘Classifier Match’ (a new member you just signed up at the match may shoot the classifier, you will just have to retain his/her score sheet till their membership card is received).
3. To retain your IDPA club affiliation, it is MANDATORY that you enforce these policies.”
4. points policy & payment policy & DDS policy + procedures

TO QUALIFY AS A DEFENSIVE PISTOL CLUB

THE FOLLOWING CRITERIA MUST BE MET:

- A. Club matches and facilities must be open to all IDPA members.
- B. Clubs must follow IDPA rules and principles.
- C. Clubs must agree to hold a minimum of six Defensive Pistol matches per year.
- D. Clubs must run the Defensive Pistol Classification Match as one of their monthly matches at least once each year thereby insuring that competitors have a current and appropriate classification. (IDPA headquarters suggests that the classifier be shot as soon as possible and be available to classify new shooters four times a year).
- E. Record keeping & scoring & payment policy & DDS policy + procedures
(Details will be provided by SADPA)



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During a visit to South Africa, Bill and Joyce Wilson became aware of the fact that these rules were not being strictly adhered to by SADPA and SADPA affiliated clubs and instructed that IDPA membership policy and club criteria must be strictly adhered to.

All **SADPA members and SADPA affiliated clubs** must please take note that:

1. **Only** IDPA/ SADPA members may be allowed to shoot a classifier;
2. **Only** IDPA/SADPA members who are classified in terms of IDPA rules may be allowed to shoot a league match or any other match of higher status;
3. A non IDPA/SADPA member may shoot only **one** club match as a non IDPA/SADPA member;
4. Due to the fact that non compliance to IDPA rules may affect SADPA's IDPA status, SADPA must henceforth strictly enforce IDPA membership policy and must take the appropriate steps against any club that does not comply to IDPA membership policy.
5. Club chairmen should take specific notice of the wording of "IDPA Individual Membership Policy" rule number 4.
6. Club chairmen must follow the club criteria quoted above.
7. Annual membership fees are payable to SADPA before the end of February of each year.
8. Club affiliation fees are payable to SADPA before the end of February of each year.

Non compliance to these rules may influence an individual member's and /or all of a club's members, with respect to dedicated sportsmen status.

SADPA Club Affiliation

SADPA Club Affiliation fees are as follows:

1-9 members R100

9-20 members R200

20 members plus R300

SADPA annual membership fee for each individual is **R350.00**, and account details as follows:

Account name: SADPA

Branch code: 00-63-05

Account number: 200 527 231

Standard Bank of SA Limited



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19 SADPA Constitution

A copy of the CONSTITUTION OF THE SOUTH AFRICAN DEFENSIVE PISTOL ASSOCIATION is included.

Please read it very carefully.

20 SADPA Executive (2009-2010)

The following members are the elected SADPA Executive Committee.

No	EXCO Member Name	Position	Cell Number	Email Address
1	Deon Storm	Area Co-ordinator	083-310-8844	deonstorm@mweb.co.za
2	Adrian Rosslee	Chairman	084-606-3647	adrian@tacticaldefense.co.za
3	Nicholas van der Nest	Director Administration	082-903-8787	nicholasvdn@nedbank.co.za
4	Craig Baleta	Director Club Development	082-991-0476	cbaleta@vodamail.co.za
5	Sheila Rosslee	Director Marketing & Sponsorships	082-923-4162	sheila@tacticaldefense.co.za
6	Adrian Rosslee	Director Matches & Competitions	084-606-3647	adrian@tacticaldefense.co.za
7	Nigel Hulleman	Director Safety & Training	082-652-7823	nb_hulleman@yahoo.com
8	Marge Hulleman	SADPA Administration	011-462-2088	enquiry@sadpa.co.za
9	Sheila Rosslee	Secretary	082-923-4162	sheila@tacticaldefense.co.za
10	Marge Hulleman	Treasurer	011-462-2088	enquiry@sadpa.co.za



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21 Copy of latest IDPA Rule Book

A copy of the latest IDPA Rule book is included in PDF format.

22 Forms

Find attached:

For individual members.

The “**South African Defensive Pistol Association Membership Application**” form
For individual members.



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Membership Application Form

Full Names: _____

ID Number: _____

Physical address: _____

Postal address: _____

Contact no:(H) _____

(W) _____

(Cell) _____

(E-mail) _____

Contact person: _____

Affiliated Club: _____

Is the club affiliated to any other shooting organisation/s? Y / N

At which level you wish to compete? [Mark X] Club / League / National / International

SADPA Membership 2009

R350.00 annual fee.

SADPA Club Membership no: _____

SADPA Banking details

Standard Bank Northcliff

Account number 200527231

Branch code 00630522

Fax number:0865658354

Tel number: 011 462 2088

Signature

Date

For Club affiliation.

The “**South African Defensive Pistol Association Club Affiliation**” form



South African Defensive Pistol Association

Club Affiliation Form

Club Name: _____

Club Home Range Name: _____

Club Range SABS Certification: _____

Certificate Number: _____

1. Date Issued: _____

2. Expiring Date: _____

3. Club Region: _____

Club Postal Address: _____

Club E-Mail Address: _____

Club Contact Details

1. Name: _____

Surname: _____

E-Mail: _____

Tel. No.: _____

Fax No.: _____

Cell No. : _____

2. Name: _____

Surname: _____

E-Mail: _____

Tel. No.: _____

Fax No.: _____

Cell No.: _____

(Optional) Directions / Map showing location of range

(Optional) Upcoming Club events / shoots etc.



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Sample Score Sheet



Golden City Defensive Pistol Club

Web: www.gcdpc.co.za Email: info@gcdpc.co.za

Stage SADPA # Name

Division				
CDP	ESP	SSP	SSR	ESR

Classification					
UN	NO	MM	SS	EX	MA

Target	Hits	Points Down
T1		
T2		
T3		
T4		
T5		
T6		
T7		
T8		
T9		
Total Points Down		
Total Pd Time (Pd / 2)		

String	Time
1	
2	
3	
4	
5	
6	
7	
8	
9	
Raw Time	

Penalties	
PE	x 3 sec
HONT	x 5 sec
FTN	x 5 sec
FTDR	x 20 sec
Total Penalty Time	

Total Raw Time	
Total PD Time	
Total Penalty Time	
Final Stage Time	

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